

Sl. No. (For office use only)

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Date

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## CANCELLATION / SURRENDER OF PESSAT SELECTED SEATS

### List of Documents submitted

Letter Addressing to Vice Chancellor for Cancellation /  
Surrender of seat

Yes

No

Copy of PESSAT Rank Card

Yes

No

Original Acknowledgment of the Documents submission

Yes

No

Both Original Fee Receipt / Challans should be returned back to  
University along with cancellation letter

Yes

No

**No refund shall be granted if we do not receive the above mentioned original documents**

## DECLARATION

Please clearly mention in whose favor (name) the cheque needs to be made:

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Cheque can be collected/will be dispatched one week after this surrender form reaches our  
University with the above mentioned documents

I, the undersigned has collected back the payment submitted during the counseling process

How do you want to collect your cheque?

In Person

Please courier to the following address

Address:

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Student Signature

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Parents / Guardian  
Signature

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Issued Authorized  
Signatory  
PES University